



**Alto Downtown Development Authority
Bowne Township, Michigan
Minutes
October 6, 2025**

- ❖ Meeting opened at 7:00pm by Sandy
- ❖ Members present - Sandy, Jen, Randy, Beth, Nancy, Donna, Pat, Eva
 - Members absent -
 - Guests present - Rick Wilkie, Dale VanDerSchaaf
- ❖ Motion to approve the September 2, 2025 minutes with the correction of Nancy being absent made by Nancy, seconded by Jen - APPROVED
- ❖ Treasurer's report made by Jen (see attached Treasurer's Report)
 - CD rolled over and due 5/9/2026
 - Motion to approve payment of regular and special bills made by Nancy, seconded by Beth - APPROVED
 - Motion to approve the transfer of \$80,000 made by Donna, seconded by Beth - APPROVED
 - Motion to approve the treasurer's report made by Eva, seconded by Beth - APPROVED
- ❖ Township report made by Randy
 - KISD vote for a renewal of the current millage - November 4th
- ❖ **Old Business**
 - Facilities Report (see attached Facilities Report)
 - Library roof repair came in under budget
 - Eva will look into a drywaller and general repair (person/company) for the library. Then we can paint and look at new flooring
 - Jen will be ordering new swings and hardware for them
 - Lila's bench is now in the park - it is not anchored and can be moved around
 - Ashlee Watson was invited to attend this meeting to become a new member - she was unable to attend
- ❖ **New Business**
 - Parking in town
 - There has been some confusion about specific parking spots behind the library (being designated for the library only) and the

next door apartment tenant parking.. There is currently no designation/signage of parking in town. This led to further discussion about current public parking in town and cars that have been left for several weeks.

- Randy said that he will bring this issue up at the township meeting and get back to the DDA and contact the owner of the apartment (Dale VanDerSchaaf 616-299-7137) with their decision
- Randy said if vehicles have been sitting in town public parking for a few weeks to notify him

➤ DDA website community question/comment submissions

- There has been some confusion about who gets and handles comments and questions submitted on the DDA website
- Beth will get the submissions and they will be referred to Sandy to be addressed

❖ Visitor's Comments

- Rick Wilke stated that Alto Meadows is having their Christmas Celebration on December 6 from 5:30 - 8:00. He wants to invite the community to participate as well (activities, hayrides, hot chocolate, etc...). There will be a flier. He is wanting some funds to help pay for this. AGENDA ITEM for next meeting

❖ Member's Comments

- Eva stated that the Alto Harvest Festival and Car Show went well.
- About 190 cars
 - Food and books sales did well in spite of the rain in the morning

❖ Motion to adjourn the meeting made by Donna, seconded by Nancy -
ADJOURNED

❖ The next meeting will be November 3, 2025 at 7:00 at the Library

Respectfully submitted by Patricia K. Sinen, Secretary



Accrual Basis

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Type	Date	Nun	Name	Memo	Clr	Split	Amount	Balance
New Public Fund Checking								
Check	9/2/2025	3560	Pat's Premier Lawn ...	Invoice 3695	X	Lawn Mainten...	-220.00	10,316.42
Check	9/2/2025	3561	Postmaster	PO Box Rental	X	Post Office Box	-78.00	10,096.42
Check	9/2/2025	3562	Moore and Bruggink	Survey for pa...	X	Community Im...	-1,173.43	10,018.42
Check	9/2/2025	3563	Straight Line Fence	Park fence	X	Community Im...	-12,350.00	8,844.99
Check	9/2/2025	3564	GFL Environmental	September re...	X	Community Im...	-689.85	-3,505.01
Check	9/2/2025	3565	Consumers Energy	August electric	X	Utilities	-588.25	-4,194.86
Check	9/2/2025	3566	Grand Rapids Pest ...	Wasp treatm...	X	Library Mainte...	-295.00	-4,783.11
Check	9/2/2025	3567	Granger	August trash	X	Library Mainte...	-20.68	-5,078.11
Check	9/2/2025	3568	Lynn Droog	August cleani...	X	Library Mainte...	-300.00	-5,098.79
Check	9/2/2025	3569	Consumers Energy		X	Utilities	-29.07	-5,398.79
Check	9/2/2025	3570	Postmaster		X	Misc.	-31.20	-5,427.86
Deposit	9/2/2025			Deposit	X	New High Yiel...	10,000.00	-5,459.06
Deposit	9/30/2025			Interest	X	Interest Inc	1.89	4,540.94
Total New Public Fund Checking							-5,773.59	4,542.83
TOTAL							-5,773.59	4,542.83

Alto DDA Bills for Payment - October 2025

Regular Bills

Consumers Energy	September library electric	\$	412.77
Consumers Energy	August park electric	\$	29.07
Lynn Droog	September cleaning & supplies	\$	460.38
Granger	Library and street trash collection - September	\$	20.68
GFL Environmental	Recycle dumpsters - October	\$	564.85
Total		\$	1,487.75

Special Bills

KV Landscapes	2025/2026 snow plowing	\$	6,550.00
Pat's Premier Lawn Care	September mowing and construction repairs	\$	665.00
John Houweling	Pavilion painting	\$	2,500.00
Arrow Roofing	New library roof	\$	66,876.00
Total		\$	76,591.00

Total \$ 78,078.75

Additional items

Total \$ -

Request transfer of \$80,000.00 to checking

Financial Position with Anticipated Bills Paid (After Transfer)

Monday, October 6, 2025

Public Checking	\$	6,464.15
High Yield Checking	\$	211,976.55
CD1 Maturing 5/9/26	\$	223,302.06
CD2 Maturing 5/9/26	\$	204,018.52
Total	\$	645,761.28

Alto Downtown Development Authority
Bowne Township, Michigan
Facilities Report
October 6, 2025

Library

Basement handrail – will complete by the end of the year
Roof – should be completed this week
Spray foam insulation – still need to get prices
Drywall repairs?

Park

Pat's Premier Lawn Care completed work
Gazebo roof and flooring – talked to Mike Mager to get price
Swings – will order this week

Path

Working on completing permits and railroad approval