



**Alto Downtown Development Authority  
Bowne Township, Michigan  
Minutes  
September 2, 2025**

- ❖ Meeting opened at 7:00pm by Sandy
- ❖ Members present - Sandy, Jen, Donna, Eva, Pat
  - Members absent - Randy, Beth
  - Guests present - none
- ❖ Motion to approve the August 4, 2025 minutes with correction made by Donna, seconded by Jen - APPROVED
- ❖ Treasurer's report made by Jen (see attached Treasurer's Report)
  - Motion to approve payment of regular and special bills made by Eva, seconded by Pat - APPROVED
  - Motion to approve the transfer of \$10,000 made by Donna, seconded by Eva - APPROVED
  - Motion to approve the treasurer's report made by Pat, seconded by Donna - APPROVED
- ❖ Township report - none/Randy absent
- ◆ **Old Business**
  - Facilities Report
    - Library
      - Basement handrail - Jen will call to followup on scheduling
      - Roof - replacement anticipated in September/October
      - Spray foam insulation - Jen will check out prices
    - Park
      - Pat's Premier Lawn Care will clean up construction issues and improve seeding to be done by September 13 (before the Alto Harvest Festival and Car Show)
      - Gazebo roof and flooring need to be repaired - Jen to check out prices
      - Playground swings, chains, and hardware will be ordered by Jen
    - Path
      - Working on completing permits and railroad approval

■ Recycle dumpsters

- GFL cost has been going up monthly - it went up \$125 more than last month
- GFL will not be supplying trash receptacles or picking up trash for the Alto Harvest Festival and Car Show - Granger will pick up festival trash
- Eva has not been pleased with GFL cost and service and would like to discontinue their service and go with Granger - she will check on Granger pricing
- There continue to be issues with trash and stuff being left on the ground and not in the recycle bins - there was discussion about whether to continue this service for the community (to be discussed further)

❖ **New Business**

➤ CD Renewal - is up next week

- The current CD is at 4% and will go to 2%
- We can get an 8 month CD at a 4% rate
  - A motion to approve an approximately \$420,000 CD for 8 months at a 4% rate was made by Eva, seconded by Pat - APPROVED

➤ Snow Plowing Quote from KV Landscape

- \$6, 500 per season
- \$250 for each sidewalk salting
- A motion to approve KV Landscape proposal was made by Jen, seconded by Eva - APPROVED

❖ Visitor's Comments

➤

❖ Member's Comments

➤

❖ Motion to adjourn the meeting made by Donna, seconded by Jen - ADJOURNED

❖ The next meeting will be October 6, 2025 at 7:00 at the Library

Respectfully submitted by Patricia K. Sinen, Secretary

A handwritten signature in cursive script, reading "Patricia K. Sinen". The signature is written in dark ink on a white background.

Alto DDA Bills for Payment - September 2025

*Regular Bills*

Consumers Energy	August library electric	\$	588.25
Consumers Energy	July park electric	\$	28.69
Lynn Droog	August cleaning	\$	300.00
Granger	Library and street trash collection - August	\$	20.68
GFL Environmental	Recycle dumpsters - September	\$	689.85
Total		\$	1,627.47

*Special Bills*

Grand Rapids Pest Control	Wasp treatment at library	\$	295.00
Pat's Premier Lawn Care	August mowing	\$	220.00
Postmaster	PO Box Rental - 1 year	\$	78.00
Postmaster	Two books of stamps	\$	31.20
Moore and Bruggink	Property survey for park fence	\$	1,173.43
Straight Line Fence	Park fence	\$	<u>12,350.00</u>
Total		\$	14,147.63

Total \$ 15,775.10

*Additional items*

Total \$ -

**Financial Position with Anticipated Bills Paid**

**Tuesday, September 2, 2025**

Public Checking	\$	4,569.01
High Yield Checking	\$	291,912.44
CD1 Maturing 9/7/2025	\$	203,315.26
CD2 Maturing 9/7/2025	\$	<u>222,532.32</u>
Total	\$	722,329.03

Request transfer of \$10,000 from savings to checking

## Accrual Basis

## Accrual Basis

Type	Date	Num	Name	Memo	Clr	Split	Amount	Balance
New Public Fund Checking								
Check	8/4/2025	3553	GFL Environmental	Invoice KR00...	X	Community Im...	-564.85	6,026.40
Check	8/4/2025	3554	Consumers Energy		X	Utilities	-523.26	5,461.55
Check	8/4/2025	3555	Pat's Premier Lawn ...	Invoice 3635	X	Lawn Mainten...	-350.00	4,938.29
Check	8/4/2025	3556	Granger	Invoice 2883...	X	Library Mainte...	-20.68	4,588.29
Check	8/4/2025	3557	Lynn Droog	July cleaning	X	Library Mainte...	-225.00	4,567.61
Deposit	8/4/2025			Deposit	X	New High Yiel...	10,000.00	4,342.61
Check	8/4/2025	3558	Alto Harvest Festival	Harvest festiv...	X	Community Ev...	-4,000.00	10,342.61
Check	8/19/2025	3559	Consumers Energy	Park electric	X	Utilities	-28.69	10,313.92
Deposit	8/31/2025			Interest	X	Interest Inc	2.50	10,316.42
Total New Public Fund Checking							4,290.02	10,316.42
TOTAL							4,290.02	10,316.42

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**Facilities Report**  
**September 2, 2025**

**Library**

Basement handrail – will call to follow up on scheduling  
Roof – replacement anticipated in September/October  
Spray foam insulation – will get prices if approved

**Park**

Pat's Premier Lawn Care will clean up construction issues and improve seeding  
Gazebo roof and flooring – will call to get prices for repairs  
Swings – will order new swings, chains and hardware

**Path**

Working on completing permits and railroad approval

**Recycle dumpsters**

Cost is increasing  
Still having issues with trash and stuff left on the ground